

**HOWARD COUNTY COMMISSIONERS COURT  
AGENDA  
OCTOBER 23, 2017**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **MONDAY, OCTOBER 23, 2017** in the Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **3:30 P.M.**

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

**Call to Order**

- **Judge Kathryn G. Wiseman**
  - Resolution in Support of Mobile Meals
- **Commissioner Jimmie Long**
  - Contract Being Negotiated – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
- **Brenda Tubb**
  - Discussion / Approval of Teen Court/Juvenile Case Manager
- **Jackie Olson**
  - Consider / Award Mineral Lease Bid
  - Discussion / Approve Removal of Items from County's Inventory
  - Invoices
  - Purchase Requests
  - Budget Amendments
  - Presentation of Monthly Auditor's Report
- **Teresa Thomas**
  - Tender Letter of Resignation for Teresa Thomas, County Treasurer
  - Discussion / Approval to Appoint County Treasurer Effective November 1, 2017
  - Personnel Considerations
- **Brian Klinskiak**
  - Discussion / Possible Action on Pursuing USDOT Infrastructure Grant
  - Presentation of Proclamation of Goal Zero Day, November 2, 2017
  - Pipeline Crossings / Road Maintenance
- **Brent Zitterkopf**
  - Presentation of County Clerk's Annual Report
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

BY DEPUTY Shirley  
Brink  
2017 OCT 20 AM 9:06  
BRENDA TUBB  
COUNTY CLERK HOWARD COUNTY  
FILED  
P. Brink



Kathryn G. Wiseman  
County Judge, Howard County, Texas



**The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.**

BE IT REMEMBERED that on the 23rd day of October, A.D. 2017 the Commissioner Court of Howard County met in Regular session at 3:30 P.M. with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to approve a Resolution in Support of Mobile Meals as presented by Greg Brooks and Maria Ontiveros from the Howard County Council on Aging. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to support the Teen Court Program as presented by Brenda Tubb, Juvenile Probation Officer. The County will give \$2000 towards this program and allow the Teen Court to use the old Commissioners Courtroom and appointed Brenda Tubb, Juvenile Probation Officer, as a Board Member. There is a fee of \$5 that can be added to criminal fees in the Justice of the Peace Courts, however, that fee cannot be added until the Teen Court position is filled. Commissioners also asked Ms. Tubb to make sure the area is kept clean. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Long to award a Mineral Lease Bid to Four Sevens Operating Co., Ltd. The net acres are 4.453, paid up bonus \$13,359, \$3000 per acre total, Royalty 25%, and a Primary Term of 3 years. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to the removal of vehicles from the County inventory as presented by Jackie Olson, County Auditor. Some of the vehicles have been traded and others have been junked. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the invoices, including some late bills that were received, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the purchase request as presented by Jackie Olson, County Auditor, to purchase an air

conditioner for the IT room at a cost of \$2500 from JL Heating and Air. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Also discussed was roofing for various County buildings. There is money from insurance to pay for much of the cost and the remainder will come from the Rainy Day fund and then be paid back. There is a line transfer item included for that.

Jackie Olson, County Auditor, also presented the re-cap for JP Collections for the last three fiscal years. No action was needed.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to accept the resignation letter tendered by Teresa Thomas, County Treasurer, effective October 31, 2017. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to appoint Sharon Adams, Asst. County Treasurer, to fill the unexpired term of Teresa Thomas, County Treasurer, effective November 1, 2017. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve Personnel Considerations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve 8 pipeline crossings as presented by Brian Klinksiek, County Road Administrator. They are as follows: Surge Operating, LLC on NCR 19 in Precinct 1; Surge Operating, LLC on WCR 46 in Precinct 1; Surge Operating, LLC on WCR 50 in Precinct 1; Surge Operating, LLC on NCR 23 in Precinct 1; Surge Operating, LLC on WCR 52 in Precinct 1; Centurion Pipeline LP on Nichols Road in Precinct 3; SM Energy on Hughes Road in Precinct 2; and Caliper Energy Services dba JD Services on Hughes Road in Precinct 2. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia allowing Brian Klinksiek, County Road Administrator, to move forward to pursue a USDOT Infrastructure Grant to repair rural roads. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve a Proclamation presented by Brian Klinksiek, County Road Administrator, proclaiming November 2, 2017 as "Goal Zero Day" encouraging and urging everyone to make a conscious effort to practice safe driving habits. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Howard County Clerk's Annual Report which reflects an increase of receipts of more than \$118,000, as presented by Nancy Sink, Chief Deputy County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court recessed and went into Executive/Closed Session at 4:12 p.m. for Contract Negotiation.

The Court reconvened at 4:31 p.m. and no action was taken at this time.

Court was adjourned at 4:32 p.m.

STATE OF TEXAS

COUNTY OF HOWARD

I, Nancy Sink, Chief Deputy County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for October 23, 2017.

Nancy Sink

Nancy Sink, Chief Deputy County Clerk

Clerk of the Commissioners Court

Howard County, Texas

